

LUTJF'S

Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce and Science College

NAAC Accredited Grade 'B'

Phone: +91-65227117 || Email: sjartscommcollege@gmail.com || Website: https://jadhavarcollegeedu.com/

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

College is affiliated to Savitribai Phule Pune University and hence, follows its rules & regulations and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars.

Academic calendar is prepared at the beginning of each semester and is made available on the notice-boards of the departments. The dates and schedule of internal assessment of laboratory courses, seminars, summer internship and project/practical are displayed through the notices to the students well in advance.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers are checked and final question paper is approved by concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.

For assessment of seminars, summer internship and project, faculty coordinator prepares a schedule of presentation of students in slots in consultation with the HoD & Principal and is communicated to students. Students present their work or report to the coordinator via PPT mode.

In this way we conducted internal assessment.



For  
*[Signature]*  
Principal

Principal  
Prin. Dr. Shudhakar Jadhavar Arts, Commerce  
& Science College, Narhe - Dhayari, Pune - 41

L.U.T.J.F.'s

**Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce & Science  
College**

Manaji Nagar Narhe- 411041

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Date : 4/11/2023

**Notice**

**Examination Committee Meeting**

This is inform to all the **Exam committee** members that the --- Committee Meeting will be conducted on 07/11/2023 under the guidance of HOD Mrs. Savita Bidkar at 11.00 a.m. in the Exam Department to discuss on the following agenda. Attendance is compulsory.

**Agenda for the meeting is under –**

11. To confirm the minutes of last meeting held on 03/06/2023
12. Review of June to July examination 2023
13. Planning for university examination
14. Timetable for practical examination
15. Any other subject permitted by chair

Principal

Principal

Prin. Dr. Sudhakar Jadhavar Arts, Commerce  
Science College, Narhe - Dhayari, Pune - 41

C.E.O.

Sr.	Member of Committee	Sign
1	Dr. Renuka Ghadyalji	
2	Asst. Prof. Savita Bidkar	
3	Asst. Prof. Arundhati Kulkarni	
4	Asst. Prof. Veda Khirit	



**L.U.T.J.F.'s**

**Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce & Science  
College**

Manaji Nagar Narhe- 411041

**Examination Committee Minutes**

Examination Committee Meeting was held on 07/11/2023 at 11 am in exam dept. under the guidance of HOD Mrs. Savita Bidkar . Following discussion has been made according to agenda.

- 11) To confirm the minutes of last meeting- The minutes of meeting held on 03/06/23 was read out and confirmed.
- 12) Review of Last Exam.- Asst. Prof. Dr. Renuka Ghadyalji took overview of June to July 2023 examination. She told that B.Com., M.Com. exam has been completed between 07 june to 15 july 2023 as per university guidelines.
- 13) Planning for upcoming university examination- Asst. Prof. Dr. Renuka Ghadyalji told to the all members of the exam committee that University exam for B.Com And M.Com. will be taken between 1/12/2023 to 1/1/2024 as per university scheduled.
- 14) Time table for practical examination- Asst. Prof. Dr. Renuka Ghadyalji make discussion on Practical Examinaton date for B.Com.,M.Com.
- 15) Any other subject permitted by chair- As there is no other subject arised hence the meeting was end with vote of thanks.

Principal

Principal

Prin. Dr. Shudhakar Jadhavar Arts, Commerce  
& Science College, Narhe - Dhayari, Pune - 41



*Shubh*  
C.E.O.

L.U.T.J.F.'s

**Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce & Science  
College**

Manaji Nagar Narhe- 411041

Date : 10/02/2024

**Notice**

**Examination Committee Meeting**

This is inform to all the Exam committee members that the --- Committee Meeting will be conducted on 12/02/2024 under the guidance of HOD Mrs. Savita Bidkar at 11.00 a.m. in the Exam Department to discuss on the following agenda. Attendance is compulsory.

Agenda for the meeting is under –

16. To confirm the minutes of last meeting held on 07/11/2023
17. Review of Nov to Dec examination 2023
18. Planning for university examination
19. Timetable for practical examination
20. Any other subject permitted by chair



Principal

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Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce  
Science C. Manaji Nagar, Narhe - Dhayari, Pune - 41



C.E.O.

Sr.	Member of Committee	Sign
1	Asst. Prof. Suvidha Ghadge	
2	Asst. Prof. Savita Bidkar	
3	Asst. Prof. Divya Bhandari	
4	Asst. Prof. Mrunali Kadam	

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College

Manaji Nagar Narhe- 411041

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Principal

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& Science College, Manaji Nagar, Narhe, Pune - 41



  
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**Prin. Dr. Sudhakar Rao Jadhavar Arts, Commerce & Science  
College**

Manaji Nagar Narhe- 411041

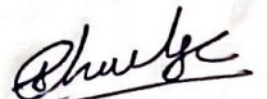
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- 16) To confirm the minutes of last meeting- The minutes of meeting held on 07/11/23 was read out and confirmed.
- 17) Review of Last Exam.- Asst. Prof. Dr. Renuka Ghadyalji took overview of Nov to Dec 2023 examination. She told that B.Com., M.Com.,B.C.A.,B.B.A. exam has been completed between 01 Dec to 22 Dec 2023 as per university guidelines.
- 18) Planning for upcoming university examination- Asst. Prof. Suvidha Ghadge told to the all members of the exam committee that University exam for B.Com And M.Com.,B.B.A.,B.C.A. will be taken between 12/04/2024 to 29/5/2024 as per university scheduled.
- 19) Time table for practical examination- Asst. Prof. Suvidha Ghadge make discussion on Practical Examination date for B.Com.,M.Com.,B.B.A.,B.C.A.
- 20) Any other subject permitted by chair- As there is no other subject arised hence the meeting was end with vote of thanks.

  
Principal



  
C.E.O.

Principal

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& Science College, Narhe - Dhoyari, Pune - 41